



Jackie Rose
Director

Donna Gillesby
Deputy Director

**Ventura County Animal Services Commission
Regular Meeting
Meeting Minutes May 13, 2021**

1. Call to Order at 9:04 a.m.

2. Roll Call:

Members Present: Supervisor Carmen Ramirez – County of Ventura Board of Supervisors; Commissioner Susan Santangelo – City of Camarillo; Commissioner Suza Francina – City of Ojai; Commissioner John Zaragoza - City of Oxnard; and Commissioner DeeDee Cavanaugh – City of Simi Valley.

Absent: Commissioner Diane McCall – City of Fillmore; Commissioner Chris Enegren – City of Moorpark; Commissioner Steven Gama – City of Port Hueneme; Commissioner Jeanette Sanchez-Palacios – City of San Buenaventura.

Staff present: Jackie Rose – Director of Animal Services; Donna Gillesby, Phil Rarick, Monica Rodriguez, Randy Friedman, Bryan Bray, Carla Faulkner, Sandra Ropes – Animal Services; Tina Wang – County of Ventura, CEO's Office; Roger Pichardo – City of Camarillo; Shaun Kroes – City of Moorpark; Edith Villalobos – City of Oxnard; Mara Malch, Jennifer Del Toro – City of Simi Valley; Andrea Mackey – City of Ojai.

3. Pledge of Allegiance

4. Review/Reordering of the Agenda: None.

5. Consent Calendar:

A. Consider approval of the minutes of the regular Ventura County Animal Services Commission meeting of February 11, 2021

ACTION TAKEN: Motion to approve minutes for February 11, 2021, brought by Commissioner Zaragoza and second by Commissioner Cavanaugh. Motion passes by Roll Call vote.

6. Presentations, Proclamations and Commendations. None.

7. Public Comments: None.

8. Business Items:

A. Receive Update on New Animal Services New Shelter

VCAS Staff: Jackie Rose, Director

ACTION TAKEN: Update received. Commissioner Francina requested that an email be sent out to all Commissioners that were not present at today's meeting asking for help on finding a new location for the Camarillo shelter.

B. Receive Presentation: Animal Services Foundation of Ventura County

VCAS Staff: Jackie Rose, Director

ACTION TAKEN: Presentation received.

9. **Director's Report:**

- a. Several Shelter/Animal Care Services at VCAS have begun transition to re-opening status following County and State guidelines. It is anticipated that the Camarillo facility will be fully open for all services by June 29, 2021. It is anticipated that the Simi Valley facility will re-open by July 6, 2021.
- b. Spay/Neuter Enforcement Notification letters have been sent out to dog owners in the participating areas. VCAS has provided a web-based toolkit of general spay/neuter promotional materials to all city staff for public distribution.
- c. VCAS has recently been awarded four (4) different grants. Among these are two from the PETCO Foundation (Petco Love) for \$27,500 and \$25,000, and two from the California Department of Food and Agriculture in the amounts of \$23,500 and \$7,500.
- d. VCAS has launched an agency-wide initiative to improve customer service for internal and external customers, entitled "Be Kind, Be Helpful, Be Awesome".
- e. VCAS has received a 32 ft trailer from Public Health. VCAS will refurbish this trailer to become our Emergency/Disaster Command Post.

10. **Commissioner Comments:**

- a. Supervisor Ramirez share that she received an email asking about VCAS' discontinuation of the euthanasia services to the public. Jackie replied that this was only temporary due to COVID restrictions and that we anticipated restarting this service on May 24, 2021.
- b. Supervisor Ramirez commented that she is looking forward to the entire County and State fully opening. She reminded all to remain safe and vigilant.
- c. Commissioner Francina requested that the link of the VCAS Volunteer Awards be sent out to all Commissioners and City Staff.
- d. Commissioner Zaragoza advised that County Board of Supervisors & City Councils will be "dark" around the time of the next schedule Commission meeting. He will be out of town and not available for the August Commission meeting.

11. **Adjournment:** Meeting adjourned at 10:13 a.m.

Next meeting schedule for: Thursday, August 12, 2021, 9:00 a.m.