



**Jackie Rose**  
Director

**Donna Gillesby**  
Deputy Director

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**Ventura County Animal Services Commission  
Regular Meeting  
Meeting Minutes February 11, 2021**

- 1. Call to Order at 9:02 a.m.**
- 2. Roll Call:**

**Members Present:** Supervisor Carmen Ramirez – County of Ventura Board of Supervisors; Commissioner Steven Gama – City of Port Hueneme; Commissioner John Zaragoza - City of Oxnard; Commissioner Susan Santangelo – City of Camarillo; Chris Enegren – City of Moorpark; Commissioner Suza Francina – City of Ojai; and Commissioner DeeDee Cavanaugh – City of Simi Valley.

Absent: Commissioner Diane McCall – City of Fillmore; Commissioner Jim Friedman – City of San Buenaventura.

**Staff present:** Jackie Rose – Director of Animal Services; Donna Gillesby, Phil Rarick, Monica Rodriguez, Randy Friedman, Bryan Bray, Kim Flavin, Sandra Ropes – Animal Services; Robert Bravo, Scott Powers, Tina Wang – County of Ventura, CEO’s Office; Roger Pichardo – City of Camarillo; Shaun Kroes – City of Moorpark; Edith Villalobos – City of Oxnard; Rocky Marquez – City of Oxnard Police Department; Mara Malch, Francesca Dominick – City of Simi Valley; Yvonne Gonzales-Nava – City of Port Hueneme; Darrick Brunk – City of Ventura Police Department; Andrea Mackey – City of Ojai.

- 3. Pledge of Allegiance**
- 4. Review/Reordering of the Agenda: None.**
- 5. Consent Calendar:**

- A. Consider approval of the minutes of the regular Ventura County Animal Services Commission meeting of August 13, 2020
- B. Consider approval of the minutes of the regular Ventura County Animal Services Commission meeting of November 12, 2020

**ACTION TAKEN:** Motion to approve minutes for August 13, 2020, and November 12, 2020, brought by Commissioner Gama and second by Commissioner Cavanaugh. Motion passes by Roll Call vote, Commissioner Santangelo abstained.

- 6. Presentations, Proclamations and Commendations. None.**

7. **Public Comments:** None.

8. **Business Items:**

A. Elect Chair and Vice-Chair of VCAS Commission for 2021

VCAS Staff: Jackie Rose, Director

ACTION TAKEN: Commissioner Carmen Ramirez was nominated by Commissioner Francina to be Chair and it was seconded by Commissioner Gama. Election was unanimous. Commissioner Francina was nominated as Vice-Chair by Chair Ramirez and seconded by Commissioner Gama. Unanimous agreement. Motions carried.

B. Receive Update on New Animal Services New Shelter

VCAS Staff: Jackie Rose, Director

ACTION TAKEN: Update received. Commissioner Gama requested that the topic of fundraising for the new shelter be placed on a future agenda. Commissioner Zaragoza requested that a report on the types of donations received through the Animal Services Foundation, and how they are used, be placed on a future agenda.

C. Receive Presentation: Spay/Neuter Enforcement Enhancements

VCAS Staff: Jackie Rose, Director

ACTION TAKEN: Presentation received.

9. **Director's Report:**

- a. Shelter/Animal Care Services at VCAS continue to operate under the same guidelines they have been following for the past several months. All services are still being conducted at the Camarillo Shelter and the Simi Shelter remains closed at this time.
- b. A draft of proposed changes to the VCAS ordinance has been submitted to County Counsel for review. VCAS is awaiting County Counsel's review/comments and will be sharing with select VCAS staff for their input. Once there is a final draft, VCAS will be submitting to the BOS for their review and approval to hold public reading sessions.
- c. VCAS submitted a grant proposal to PETCO Foundation for \$50,000 on 8/27/20 to enhance our Pet Retention Program. A grant has also been submitted with the California Department of Food and Agriculture—Pet Lover's License Program to assist with VCAS' Spay/Neuter enforcement efforts.
- d. Final enhancements are still being made to VCAS' new website.
- e. VCAS is currently working on the 2020 Annual Report. A brief overview of the preliminary data was shared.

**10. Commissioner Comments:**

- a. Commissioner Gama shared that a baby whale was seen in Channel Islands Harbor this week and that it could be viewed on Facebook. He reminded that taking care of our environment will allow more of these sights.

**11. Adjournment:** Meeting adjourned at 10:21 a.m.

**Next meeting schedule for: Thursday, May 13, 2021, 9:00 a.m.**