



Jackie Rose
Director

Donna Gillesby
Deputy Director

**Ventura County Animal Services Commission
Regular Meeting
Meeting Minutes August 13, 2020**

- 1. Call to Order at 9:00 a.m.**
- 2. Roll Call:**

Members Present: Commissioner Carmen Ramirez – City of Oxnard; Commissioner Steven Gama – City of Port Hueneme; Commissioner Jim Friedman – City of San Buenaventura; Commissioner Kevin Kildee – City of Camarillo (arrived at 9:15); Chris Enegren – City of Moorpark (arrived at 10:00); Commissioner Suza Francina – City of Ojai; and Commissioner DeeDee Cavanaugh – City of Simi Valley.

Absent: Supervisor Steve Bennett – County of Ventura Board of Supervisors; Commissioner Diane McCall – City of Fillmore.

Staff present: Jackie Rose – Director of Animal Services; Donna Gillesby – Animal Services; Phil Rarick – Animal Services; Monica Rodriguez – Animal Services; Randy Friedman – Animal Services; Sandra Ropes, Animal Services; Roger Pichardo – City of Camarillo; Shaun Kroes – City of Moorpark; Edith Villalobos – City of Oxnard; Dale McAlpine – City of Oxnard Police Department; Alex Arnett—City of Oxnard; Mara Malch – City of Simi Valley.

- 3. Pledge of Allegiance**
- 4. Review/Reordering of the Agenda:** None.
- 5. Consent Calendar:**

A. Consider approval of the minutes of the regular Ventura County Animal Services Commission meeting of February 13, 2020

ACTION TAKEN: Motion to approve minutes brought by Commissioner Friedman and second by Commissioner Francina. Motion passes unanimously.

- 6. Presentations, Proclamations and Commendations.** None.
- 7. Public Comments:**
 - Speaker: Susan Santa Maria
 - Written Comment: Catherine Shureman (comment read into public records by recording secretary.)

8. Business Items:

A. Receive COVID-19 Service Update

VCAS Staff: Jackie Rose, Director and Donna Gillesby, deputy Director

ACTION TAKEN: Service Update received.

B. Receive Update on New Animal Services New Shelter

VCAS Staff: Jackie Rose, Director

ACTION TAKEN: Update received.

C. Receive Update on New Animal Services Foundation of Ventura County Board Member

VCAS Staff: Jackie Rose, Director

ACTION TAKEN: Update received.

9. Director's Report:

- a. Reported that the Board of Supervisors approved an ordinance amendment at the April 21, 2020, Board of Supervisors meeting. The amendment requires private veterinarians to report all administered rabies vaccinations. VCAS has been working closely with the veterinarians in the jurisdictions that have adopted this change.
- b. Reported that VCAS has implemented PetHub (a "smart tag" product) in an effort to increase the ability to reunite owners with their lost pets.
- c. Reported that VCAS is in the process of procuring a back-up generator for the Simi Valley Shelter with funding from the SoCal Edison Settlement Agreement with the County resulting from the Thomas Fire.
- d. Reported that VCAS has reconfigured several areas at the Camarillo Shelter to provide better housing for the animals and to provide a dedicated area for adoption counseling.
- e. Reported that VCAS has partnered with Mercy House to provide Veterinary services to pets owned by residents of the homeless shelters in the cities of Oxnard and Ventura.
- f. Reported that VCAS has implemented numerous protocols to avoid an outbreak of the Rabbit Hemorrhagic Disease Virus Type-2. This disease was first reported in several western states in early 2020 and is highly contagious and often lethal to both wild and domestic rabbits. The Animal Services Foundation of Ventura County provided funding to VCAS to join a cooperative purchasing group with several veterinarians in Ventura County to obtain a European vaccine for our shelter rabbits.
- g. Reported that VCAS has been working for many months to redesign the VCAS Website, and hope to have it completed by December 2020.

10. Commissioner Comments:

- a.** Commissioner Ramirez asked that we all try to be kind and patient to one another during this very difficult time. She further noted that some members of the public may not understand budget constraints or service constraints during this unprecedented time.
- b.** Commissioner Francina thanked everyone for the work they have been doing for the animals.

11. Adjournment: Meeting adjourned at 10:27 a.m.

Next meeting schedule for: Thursday, November 12, 2020, 9:00 a.m.