



Jackie Rose
Director

Donna Gillesby
Deputy Director

**Ventura County Animal Services Commission
Regular Meeting
Meeting Minutes February 13, 2020**

- 1. Call to Order at 9:05 a.m.**
- 2. Roll Call:**

Members Present: Supervisor Steve Bennett – County of Ventura Board of Supervisors; Commissioner Carmen Ramirez – City of Oxnard; Commissioner Jim Friedman – City of San Buenaventura; Commissioner Chris Enegren – City of Moorpark; Commissioner Suza Francina – City of Ojai; and Commissioner Kevin Kildee – City of Camarillo and.

Absent: Commissioner Steven Gama – City of Port Hueneme; Commissioner Diane McCall – City of Fillmore; and Commissioner DeeDee Cavanaugh – City of Simi Valley.

Staff present: Jackie Rose – Director of Animal Services; Donna Gillesby – Animal Services; Robert Bravo – CEO’s Office County of Ventura; Phil Rarick – Animal Services; Monica Rodriguez – Animal Services; Tina Wang – CEO’s Office County of Ventura; Randy Friedman – Animal Services; Sandra Ropes – Animal Services; Bryan Bray – Animal Services; Sam Arroyo – City of Ventura; Mara Malch – City of Simi Valley; April Rosser – City of Simi Valley; Yvonne Gonzales – City of Port Hueneme; Roger Pichardo – City of Camarillo; Shaun Kroes – City of Moorpark; Edith Villalobos – City of Oxnard; Dale McAlpine – City of Oxnard Police Department.

- 3. Pledge of Allegiance**
- 4. Review/Reordering of the Agenda:** None.
- 5. Consent Calendar:**
 - A. Consider approval of the minutes of the regular Ventura County Animal Services Commission meeting of November 14, 2019**

ACTION TAKEN: Motion to approve minutes brought by Commissioner Kildee and second by Commissioner Friedman. Motion passes unanimously.
- 6. Presentations, Proclamations and Commendations.** None.
- 7. Public Comments:** None.

8. Business Items:

A. Elect Chair and Vice-Chair of VCAS Commission for 2020

VCAS Staff: Donna Gillesby, Deputy Director

ACTION TAKEN: Commissioner Carmen Ramirez was nominated by Commissioner Francina to be Chair and it was seconded by Commissioner Kildee. Election was unanimous. Commissioner Francina nominated herself as Vice-Chair. There was no opposition.

B. Receive Update on New Animal Services New Shelter

VCAS Staff: Jackie Rose, Director

ACTION TAKEN: Update received. Director Rose gave a brief history of the process. She advised that UC Davis Koret Shelter Medicine Program was at VCAS to assist in finding what the needs will be for the New Shelter. An RFQ will be going out in a few months for a shelter design architect.

Director Rose addressed Commissioner Kildee's inquiry about accessing grants. He advised VCAS Staff to move on this process and project sooner rather than later as the cost of building a facility increases the longer it takes. Commissioner Friedman requested that a facility that helps keeps operating costs down. There was a brief discussion on types of grants.

Commissioner Francina suggested that VCAS use the term "No-kill" in its fundraising. Director Rose responded that while VCAS maintains "no-kill" numbers they will be using "life-saving" language instead as it has been decided that it is more inclusive.

We expect to have more information in 6 to 8 months.

C. Receive Update on City Contracts

VCAS Staff: Phil Rarick, Fiscal/Admin Manager

ACTION TAKEN: Update received. Fiscal/Admin Manager Phil Rarick gave a brief update on the status of City Contracts and its process, including dates of future city staff meetings. City Contracts will go to the Board of Supervisors in May for approval.

9. Director's Report:

- a. Director Jackie Rose presented VCAS' Annual Report for 2019 in a PowerPoint. Commissioners and members of the public had several questions and comments. All were addressed by Director Rose. It was requested that VCAS attend City Council meetings and share the annual report presentation. Director Rose advised that she would be happy to attend any and all meetings and to contact her assistant to schedule.

- b. VCAS is going before the Board of Supervisors on March 17, 2020, to present the first reading of the ordinance revision to add mandatory veterinarian reporting of rabies vaccine compliance.
- c. VCAS staff and management participated in an 8-week bootcamp provided by UC Davis Koret Shelter Medicine Program.
- d. Jackie shared preliminary information on Governor Newsom's proposed 1-time \$50 million funding for animal shelters. This is very preliminary information. Will be managed by UC Davis Koret Shelter Medicine Program. CalAnimals will be working closely with UC Davis. A support letter template can be sent to each city at their own request.

10. Commissioner Comments:

- a. Commissioner Kildee requested that VCAS provide city specific pet limit information at the time of adoption. Director Rose advised that VCAS will place on its website and create a 1-page flyer.
- b. Commissioner Kildee request that we share, possible as an agenda item at the next Commission meeting, what goes into our adoption folders, and further requested that VCAS try and find a way to get discounted vet services for adopters. Director Rose shared information on VCAS' new partnership with VCA.
- c. Chair Ramirez shared that she was fortunate to meet the creator of the film "*Finding Satan.*" The movie is about military personnel who served in Iraq and develop relationships with a street dog and they were not able to bring them home with them previously.

11. Adjournment: Meeting adjourned at 10:35 a.m.

Next meeting schedule for: Thursday, May 14, 2020, 9:00 a.m.