



COMMISSION MEETING AGENDA

Regular Commission Meeting

November 14, 2019, 9:00 a.m. to 10:30 a.m.

Ventura County Animal Services
600 Aviation Drive
Camarillo, CA 93010
www.vcas.us

Chair: Supervisor Steve Bennett, County of Ventura;
Vice-Chair: Carmen Ramirez, City of Oxnard
Commissioners: Diane McCall, City of Fillmore; Chris Enegren, City of Moorpark; Suza Francina, City of Ojai; Kevin Kildee, City of Camarillo; Steven Gama, City of Port Hueneme; Dee Dee Cavanaugh, City of Simi Valley; Jim Friedman, City of Ventura.

Staff: Jackie Rose, Director of Animal Services; Donna Gillesby, Deputy Director of Animal Services; Phil Rarick, Fiscal/Administrative Manager; Monica Rodriguez, Senior Accounting Tech for Animal Services; Randy Friedman, Media/Marketing Manager; Sandra Ropes, Recording Secretary.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **REVIEW/ REORDERING OF THE AGENDA 5 minutes**
5. **CONSENT CALENDAR 5 minutes. Roll Call vote on items indicated.**

All items on the consent calendar are expected to be non-controversial and will be enacted by one motion. There will be no separate discussion of these items. If discussion is required, that item will be removed from the Consent Calendar. Items removed from the Consent Calendar will be discussed after the balance of the Consent Calendar has been approved and before the beginning of Business Items. The Consent Calendar will be voted on and approved by roll call vote.

- A. Consider approval of the minutes of the regular Ventura County Animal Services Commission meeting of May 9, 2019

RECOMMENDATION: Approve minutes of the regular Ventura County Animal Services Commission meeting of May 9, 2019.

6. **PRESENTATIONS, PROCLAMATIONS AND COMMENDATIONS 5 minutes**
7. **PUBLIC COMMENTS 10 minutes**

Public comment is the opportunity for members of the public to participate in meetings by addressing the Commissioners in connection with one or more agenda or non-agenda items. Public comments by a member of the public at a single meeting are limited to a cumulative total of 3 minutes at such meeting unless the time allotment is increased or decreased by the Chair depending on the number of speakers. The public comment period during the opening part of the meeting to address items is limited to 15 minutes total for all speakers. Members of the public who wish to orally address the Commissioners during public comment are encouraged to submit a speaker card to the recording secretary. To maintain a public meeting environment conducive and welcoming to receiving public comments from all members and public, the audience is discouraged from engaging in disruptive behavior. Any person who disrupts a meeting will be instructed to cease the disruptive conduct. Failure to do so may result in that person being removed from the meeting.

8. BUSINESS ITEMS 30 minutes

A. Approve VCAS Commission Meeting Dates for 2020

VCAS Staff: Jackie Rose, Director
City Staff: N/A

RECOMMENDATION: Approve VCAS Commission Meeting Dates.
Time allotted: 5 minutes

B. Receive Update on New Animal Services Shelter

VCAS Staff: Jackie Rose, Director
City Staff: N/A

RECOMMENDATION: Receive Update.
Time allotted: 5 minutes

C. Receive Update Presentation on Animal Services Budget

VCAS Staff: Phil Rarick – Fiscal/Admin Manager
City Staff: N/A

RECOMMENDATION: Receive presentation.
Time allotted: 5 minutes

D. Approve Proposed Billing Methodology for City Contracts

VCAS Staff: Phil Rarick – Fiscal/Admin Manager
City Staff: N/A

RECOMMENDATION: Approve Proposed Billing Methodology for City Contracts.
Time allotted: 15 minutes

9. DIRECTOR'S REPORT 20 minutes

10. COMMISSIONER COMMENTS 10 minutes

11. ADJOURNMENT