



# COMMISSION MEETING AGENDA

## **Regular Commission Meeting**

April 19, 2018, 9:00 a.m.

Ventura County Animal Services  
600 Aviation Drive  
Camarillo, CA 93010  
www.vcas.us

**Chair:** Supervisor Steve Bennett, County of Ventura;  
**Vice-Chair:** Kevin Kildee, City of Camarillo  
**Commissioners:** Diane McCall, City of Fillmore; Mark Van Dam, City of Moorpark; Suza Francina, City of Ojai; Carmen Ramirez, City of Oxnard; Tom Figg, City of Port Hueneme; Keith Mashburn, City of Simi Valley; Jim Monahan, City of Ventura.  
**Staff:** Tara Diller, Director of Animal Services; Donna Gillesby, Deputy Director of Animal Services; Monica Rodriguez, Senior Accounting Tech for Animal Services

### **1. CALL TO ORDER**

### **2. PLEDGE OF ALLEGIANCE**

### **3. ROLL CALL**

### **4. PUBLIC COMMENTS *5 minutes***

At this time the Community is invited to speak to the Ventura County Animal Services Commission on subjects not on the agenda. Please limit your presentation to 5 minutes.

### **5. REVIEW/ REORDERING OF THE AGENDA *2 minutes***

### **6. PRESENTATIONS, PROCLAMATIONS AND COMMENDATIONS *3 minutes***

### **7. CONSENT CALENDAR *5 minutes. Roll Call vote on items indicated.***

All items on the consent calendar are expected to be non-controversial and will be enacted by one motion. There will be no separate discussion of these items. If discussion is required, that item will be removed from the Consent Calendar. Items removed from the Consent Calendar will be discussed after the balance of the Consent Calendar has been approved and before the beginning of Business Items. The Consent Calendar will be voted on and approved by roll call vote.

#### **A. Consider approval of the minutes of the regular Ventura County Animal Services Commission meeting of September 14, 2017**

**RECOMMENDATION:** Approve minutes of the regular Ventura County Animal Services Commission meeting of September 14, 2017.

#### **B. Consider approval of the minutes of the regular Ventura County Animal Services Commission meeting of March 9, 2017**

**RECOMMENDATION:** Approve minutes of the regular Ventura County Animal Services Commission meeting of March 9, 2017.

- C. Consider approval of the minutes of the regular Ventura County Animal Services Commission meeting of June 8, 2017

RECOMMENDATION: Approve minutes of the regular Ventura County Animal Services Commission meeting of June 8, 2017.

**8. BUSINESS ITEMS** *50 minutes*

- A. Receive report on Ventura County Animal Services 18/19 Budget

VCAS Staff: Tara Diller - Director, Donna Gillesby – Deputy Director, Monica Rodriguez - Sr. Accounting Tech and Robert Bravo – CEO Analyst  
City Staff:

RECOMMENDATION: Receive report.

Time allotted: *20 minutes*

- B. Receive update on 2018-2019 Animal Services Contract and Service Level Agreements

VCAS Staff: Tara Diller - Director  
City Staff:

RECOMMENDATION: Receive update.

Time allotted: *15 minutes*

- C. Receive Report on Spay and Neuter Ordinance Status from Contract Cities

VCAS Staff: Tara Diller – Director and Supervisor Steve Bennett – County of Ventura

RECOMMENDATION: Receive Reports.

Time allotted: *10 minutes*

**9. DIRECTOR'S REPORT** *10 minutes*

**10. COMMISSIONER COMMENTS** *10 minutes*

**11. ADJOURNMENT**

**Next meeting schedule for: Thursday, June 14, 2018, 9:00 a.m.**