



Ventura County Animal Services Commission
Regular Meeting
Meeting Minutes December 13, 2018

1. **Call to Order at 9:10 a.m.**
2. **Pledge of Allegiance**
3. **Roll Call – The Regular Meeting was adjourned as there was no quorum and proceeded as an informational meeting only. At 9:45 Commissioner Kevin Kildee arrived and a quorum was present. The meeting was officially called to order at 9:45 a.m.**

Members Present: Supervisor Steve Bennett – County of Ventura, Board of Supervisors; Commissioner Chris Enegren – City of Moorpark; Commissioner Diane McCall – City of Fillmore; and Commissioner Suza Francina – City of Ojai; Commissioner Kevin Kildee – City of Camarillo arrived at 9:45 a.m.

Absent: Commissioner James Monahan – City of San Buenaventura; Commissioner Carmen Ramirez – City of Oxnard; Commissioner Glenn Becerra – City of Simi Valley; Commissioner Tom Figg – City of Port Hueneme.

Staff present: Rick Murray – Ventura Police Department; Roger Wang – City of Ventura; Manuel Ochoa – City of Oxnard; Tim Kelley – City of Oxnard; Roger Pichardo – City of Camarillo; Anna Medina – City of Simi Valley; Tony Stewart – City of Port Hueneme; Tara Diller – Animal Services; Donna Gillesby – Animal Services; Monica Rodriguez – Animal Services; Ryan Roman – Animal Services; Randy Freidman – Animal Services; Sandra Ropes – Animal Services; Sarah Becerra – Animal Services; Amanda Takhar – Animal Services; Mike Kumazawa – County of Ventura; Matt Carroll – County of Ventura.

4. **Public Comments:** (None)
5. **Review/Reordering of the Agenda:** The agenda was reordered to receive the Hill/Woolsey Fire presentation.

6. **Presentations, Proclamations and Commendations:** No Action Taken

7. **Consent Calendar:**

- A. Consider approval of the minutes of the regular Ventura County Animal Services Commission meeting of March 9, 2017; June 8, 2017; September 14, 2017

RECOMMENDATION: Motion to approve minutes brought by Commissioner McCall and second by Commissioner Kildee.

8. **Business Items:**

- A. Receive update on Ventura County Animal Services Director Position
County Staff: Matt Sandoval, HCA Chief Deputy Director
VCAS Staff: Donna Gillesby – Interim Director

ACTION TAKEN: Update Received.

- B. Receive PowerPoint Presentation on Hill/Woolsey Fire
VCAS Staff: Randy Friedman – Media/Marketing Manager

ACTION TAKEN: Presentation received.

- C. Receive update on Ventura County Animal Services Operations
VCAS Staff: Donna Gillesby- Interim Director

ACTION TAKEN: Update received.

- D. Receive update on 2018-2019 Animal Services Contract and Budget
County Staff: Scott Powers and Robert Bravo – Program Management Analyst, CEO's Office
VCAS Staff: Donna Gillesby – Interim Director

ACTION TAKEN: Update received.

- E. Approve Dates for 2019 Animal Services Commission Meetings
VCAS Staff: Donna Gillesby – Interim Director

ACTION TAKEN: Dates approved. Times changed to 9:00 a.m.

9. **Commissioner Comments** *5 minutes*

10. **Adjournment:** Meeting adjourned at 10:14 a.m.

Next meeting schedule for: Thursday, February 14, 2019, 9:00 a.m.