



**Tara Diller**  
Director

**Donna Gillesby**  
Deputy Director

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**Ventura County Animal Services Commission  
Regular Meeting  
Meeting Minutes September 14, 2017**

- 1. Call to Order at 9:08 a.m.**
- 2. Pledge of Allegiance**
- 3. Roll Call – The Regular Meeting was adjourned as there was no quorum and proceeded as an informational meeting only.**

**Members Present:** Supervisor Steve Bennett – County of Ventura, Board of Supervisors; Commissioner Kevin Kildee – City of Camarillo; Commissioner Diane McCall – City of Fillmore; and Commissioner Suza Francina – City of Ojai.

Absent: Commissioner James Monahan – City of San Buenaventura; Commissioner Mark Van Dam – City of Moorpark; Commissioner Carmen Ramirez – City of Oxnard; Commissioner Glenn Becerra – City of Simi Valley; Commissioner Tom Figg – City of Port Hueneme

**Staff present:** Dave Dickey – Ventura Police Department; Roger Wang – City of Ventura; Manuel Ochoa – City of Oxnard; Tim Kelley – City of Oxnard; Roger Pichardo – City of Camarillo; Anna Medina – City of Simi Valley; Tony Stewart – City of Port Hueneme; Tara Diller – Animal Services; Donna Gillesby – Animal Services; Monica Rodriguez – Animal Services; Ryan Roman – Animal Services; Randy Freidman – Animal Services; Sandra Ropes – Animal Services; Sarah Becerra – Animal Services; Amanda Takhar – Animal Services; Mike Kumazawa – County of Ventura; Matt Carroll – County of Ventura.

- 4. Public Comments:** (None)
- 5. Review/Reordering of the Agenda:** No Action Taken
- 6. Presentations, Proclamations and Commendations:** No Action Taken
- 7. Consent Calendar:**
  - A. Consider approval of the minutes of the regular Ventura County Animal Services Commission meeting of March 9, 2017**

RECOMMENDATION: No Action Taken

- B. Consider approval of the minutes of the regular Ventura County Animal Services Commission meeting of June 8, 2017

RECOMMENDATION: No Action Taken

**8. Business Items:**

- A. Discuss Proposed New Shelter Hours Schedule

VCAS Staff: Tara Diller - Director

RECOMMENDATION: No action taken.

Time allotted: *10 minutes*

- B. Discuss Pilot Program for Field Services Responses

VCAS Staff: Tara Diller - Director

RECOMMENDATION: No action taken.

Time allotted: *10 minutes*

- C. Receive Report Regarding Non-Essential Programs

VCAS Staff: Donna Gillesby – Deputy Director

RECOMMENDATION: No action taken.

Time allotted: *10 minutes*

- D. Receive Report on Spay and Neuter Ordinance Status at Contract Cities

VCAS Staff: Tara Diller - Director

RECOMMENDATION: No action taken.

Time allotted: *10 minutes*

- E. Receive update on Ventura County Animal Services' Media and Marketing Program

VCAS Staff: Randy Friedman – Media/Marketing Program Manager

RECOMMENDATION: No action taken.

Time allotted: *10 minutes*

9. **Directors Report:**  
Director Tara Diller gave report on the happenings at VCAS.
10. **Commissioner Comments (None)**
11. **Adjournment:** Meeting adjourned at 10:22 a.m.  
Next meeting is Thursday, December 14, 2017.